



**OPEN EXAMINATION  
HEALTH FACILITIES EVALUATOR NURSE  
CONTINUOUS TESTING**

This bulletin cancels and supersedes the bulletin issued May 21, 2004  
QC41 / 6712 1HAEE



California State Government supports equal opportunity to all regardless of race, color, creed, national origin, ancestry, gender, marital status, disability, religious or political affiliation, age, or sexual orientation. It is an objective of the State of California to achieve a drug-free work place. Any applicant for state employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the state, the rules governing civil service, and the special trust placed in public servants.

**WHO SHOULD APPLY:** Persons who meet the minimum qualifications (entrance requirements) as stated on this announcement may take this examination, which is competitive.

**HOW TO APPLY:** To learn more about the job and testing arrangements, contact the testing office shown below. Applications are available through the [Internet](#) and at the department noted on this announcement. Applications may be filed in person or by mail with:

	DEPARTMENT OF HEALTH SERVICES	(916) 552-8729
	Licensing and Certification Program	
In Person:	1615 Capitol Avenue, Suite 73.362	
By Mail:	MS 3200	
	P.O. Box 997413	
	SACRAMENTO, CA 95899-7413	

**DO NOT SUBMIT APPLICATIONS TO THE STATE PERSONNEL BOARD**

**SPECIAL TESTING INFORMATION:** If you have a disability that requires accommodation, mark the appropriate box on the application Form STD. 678. You will be contacted to make specific arrangements.

**FINAL FILING DATE:** There is no final filing date. Testing is considered continuous as dates can be set at any time. The testing office will accept applications continuously and will notify and test applicants as needs warrant.

**TESTING PERIOD:** A candidate may be tested only once during any testing period. The testing period for this classification is 24 months.

**SALARY RANGES:** \$4594–\$5449 per month. In addition, receives a monthly pay differential of \$200.

**WRITTEN TEST DATE:** Written test dates will be set as needed.

**IDENTIFICATION REQUIREMENT:** Accepted applicants are required to bring either a photo identification card or two forms of signed identification to each phase of the examination.

**POSITION DESCRIPTION:** A Health Facilities Evaluator Nurse is at the journey person level. Incumbents conduct inspections, investigations, surveys, and evaluations of health facilities for conformity with licensing and certification requirements of the Department of Health Services and for compliance with state and federal laws, rules and regulations relating to medical care; advise health facilities' administrators and community agencies regarding state health facilities inspection, licensing and certification programs. Primary responsibility is for enforcement of state and federal laws, rules, and regulations pertaining to areas affecting total patient care such as, but not limited to: Physician and nursing services, staffing and training, medical records, dietetic and pharmaceutical services, quality of life, facility practices. Incumbents may act as team leaders and may assist in the training of new staff.

Positions exist with the Department of Health Services statewide.

**REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION:** It is your responsibility to make sure you meet the education and/or experience requirements stated on this announcement on the date you submit your application. Your signature on your application indicates that you have read, understood, and possess the basic qualifications required.

NOTE: Applications/resumes **must** include "to" and "from" dates (month/day/year), time base, civil service class title(s), and range (if applicable) for all work experience. College course information **must** include title, number of semester or quarter units, name of institution, completion dates, and degree (if applicable).

**Applications/resumes received without this information will be rejected.**

NOTE: Applicants **must** show their RN license number, title, and expiration date on their application.

**MINIMUM QUALIFICATIONS:** Possession of the legal requirements to practice as a professional registered nurse in California. **and**

One year of professional nursing experience, which includes a minimum of six months of administrative responsibility requiring definition and implementation of operational program policy for maintenance of nursing care standards. (Equivalent to college graduation with a Bachelor of Science Degree in Nursing may be substituted for the required administrative experience.) Experience in the California state service applied toward this requirement must be performing the duties of a class at a level of responsibility equivalent to that of Registered Nurse III.

Possession of a Master's Degree in a recognized health field, i.e., microbiology, laboratory technology, nursing, physical therapy, psychology, medical social work, or other health-related field from a recognized school, may be substituted for the one year of the required general experience.

**DESIRABLE CHARACTERISTICS:** Willingness to travel throughout the state.

**GENERAL QUALIFICATIONS:** Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, ability to work cooperatively with others, and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required

**EXAMINATION INFORMATION:** This examination will consist of a written test weighted 100%. Candidates who meet the requirements for admittance to the examination (minimum qualifications) will be scheduled to a written test. Competitors who do not appear for the written test will be disqualified and eliminated from the examination process.

The Department of Health Services reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service law and rules and all competitors will be notified.

**WRITTEN SCOPE:**

1. Facility Operations and Standards of Patient Care.
2. Medical terminology.
3. Writing Skills.
4. Reading Comprehension/Analytical Skills.

**ELIGIBLE LIST INFORMATION:** Possession of the entrance requirement does not assure a place on the eligible list. In order to obtain a position on the eligible list, a minimum rating of 70% must be attained in the examination. Names of successful competitors are merged into the open list established for use by the Department of Health Services in order of final scores regardless of testing date. Eligibility expires 12 months after it is established unless the needs of the service and conditions of the list warrant a change in this period.

Eligible lists established by competitive examination, regardless of date, must be used in the following order: (1) sub-divisional promotional, (2) departmental promotional, (3) multi-departmental promotional, (4) service-wide promotional, (5) departmental open, and (6) open. When there are two lists of the same kind, the older must be used first.

**VETERANS PREFERENCE:** Veterans preference credits will be granted in this examination since it does qualify as an entrance examination. California [law](#) limits granting of veterans preference credits to entrance examinations. Directions for applying for veterans' preference credits are provided on the Veterans Preference Application form, which is available from the State Personnel Board or the department shown on this announcement.

TDD is Telecommunications Device for the Deaf and is reachable only from phones equipped with a TDD device.

The California Relay (Telephone) Service for the deaf or hearing impaired:

MCI from TDD: 1-800-735-2929      MCI from voice telephone: 1-800-735-2922  
Sprint from TDD: 1-888-877-5378      Sprint from voice telephone: 1-888-877-537